

Peter J. Dudzic LAW OFFICE

Suite 312, 883 Upper Wentworth Street

Hamilton, Ontario, L9A 4Y6

Telephone: 905-318-4441

Fax: 905-318-7775

Website: www.dudziclaw.ca

MORTGAGE INFORMATION FORM

Please email to sarah@dudziclaw.ca, or fax this form back to us as soon as possible. We look forward to assisting you.

NEW MORTGAGE INFORMATION:

Client A:

Last Name(s) _____

First and Middle name(s) _____

Date of Birth: _____

Spousal Status:

Married Separated Divorced
Single Widowed Common Law

If Married, spouse's name: _____

Telephone:

Home: _____

Work: _____

Cell: _____

Best Number to reach during the Day:

Home Work Cell

Email Address: _____

Client B:

Last Name(s) _____

First and Middle name(s) _____

Date of Birth: _____

Spousal Status:

Married Separated Divorced
Single Widowed Common Law

If Married, Spouse's Name: _____

Telephone:

Home: _____

Work: _____

Cell: _____

Best Number to reach during the Day:

Home Work Cell

Email Address: _____

EXISTING MORTGAGE INFORMATION

First Mortgage – Branch, Telephone Number AND Contact Person: _____

Mortgage Reference Number: _____ Approximate Balance _____

Second Mortgage – Branch, Telephone Number AND Contact Person: _____

Mortgage Reference number: _____ Approximate Balance _____

FIRE INSURANCE (NOT APPLICABLE FOR CONDOMINIUMS)

Name and Telephone Number of Agent: _____

****IMPORTANT: Please provide a Copy of Your Current Insurance Policy in advance.****

FOR CONDOMINIUMS ONLY – Please provide a Copy of your Current Insurance Policy for the Condo. Please also provide the Name of the Property Manager and their Telephone Number -

REALTY (Property) TAXES

Paid by:

You

Mortgage Company

Pre-authorized Payment Plan with the City

If you pay the City of Hamilton by Pre-authorized Payment Plan – please indicate if you are on a 10 month or 12 month Plan –

_____ Month Plan Date of Last Payment: _____

Amount of Realty Taxes Paid per MONTH: \$ _____

***Please provide a current Property Tax Invoice*.**

Do you have a survey of the property: Yes _____ No _____

Is this a rental property: Yes _____ No _____

OTHER DEBTS BEING PAID FROM MORTGAGE PROCEEDS:

List the Name, Account Number, and the Approximate Balance:

Please provide to our office the current statement (s) as soon as possible.

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Mandatory Identification: Please be advised that you will need to produce two pieces of identification: Photo Id (Valid Driver’s License or Passport) and either SIN card, birth certificate or credit card. ***This is mandatory.*** Please come to our office asap to present this identification (we will photocopy it for the file). ***Please check our website under Resources for a list of suitable Identification.**
*** If you do not have the required identification, please telephone us immediately to discuss.**

Void Cheque: We are sometimes required to provide the bank (or condo corporation, if applicable) with a void cheque. ***Your cheque must have your pre-printed name on it.***

Checklist:

- Ensure you have completed & provided all information required on this form. Ensure all sections are completed!
- Ensure you have the Mandatory Identification and please come to our office to present this PRIOR to the Closing (we will photocopy your ID for the file).
- Ensure you have provided a Copy of your most recent tax invoice, Insurance and VOID cheque (and any other documentation required on this form).
- Please email to sarah@dudziclaw.ca, or fax this form back to us as soon as possible. Thank you.